

ALLOCATION OF EXECUTIVE FUNCTIONS

Report of the Chief Legal Officer

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1. Purpose of report

- 1.1 To inform Council of the allocation by the Leader of the Council of certain Executive functions to the Director of Resources.

2. Summary and Background

- 2.1 Section 7 (paragraph 7.4) of the Constitution provides that the Leader of the Council allocates responsibility for discharging Executive functions. Section 12 (paragraph 12.2) of the Constitution provides that the Chief Legal Officer may make changes to the Constitution which are necessary in order to comply with the law or reflect changes in the responsibility for Executive functions decided upon by the Leader which shall be notified to the Council at its next meeting.
- 2.2 The Leader of the Council with effect from 1 July 2016 has allocated responsibility for discharging the following functions of the Executive to the Director of Resources:
- a. Public libraries, museums, archives and records; and culture (including sport and recreation) provided that there is excluded from this allocation the decision on the withdrawal or modification of public facilities
 - b. Arranging the clerking of school admission appeals
 - c. Communications
 - d. Managing support for Members of the Council including locality budgets
 - e. Strategic policy and partnerships
- 2.3 The Chief Legal Officer has made amendments to the Constitution to reflect this allocation of Executive functions and in accordance with section 12 (paragraph 12.2) of the Constitution by way of this report she is informing Council of these amendments. The following is a link to the Constitution as revised <http://www.hertfordshire.gov.uk/your-council/cpdrp/constitution/>.

3. Recommendation

- 3.1 That Council notes the allocation of the Executive responsibilities to the Director of Resources and the amendments that have been made to the Constitution to reflect this allocation as referred to in paragraph 2.3 above.

4. Financial Implications

- 4.1 None arising from this report.

Background Information

Allocation of Executive functions by the Leader of the Council